

BUILDING INSPECTIONS

DESCRIPTION

The Code of Virginia requires all local governments to enforce the Virginia Uniform Statewide Building Code (USBC). The Department of Building Construction and Inspections fulfills this role for Henrico County by reviewing and inspecting the structural, mechanical, electrical, and plumbing systems of buildings and structures in Henrico County to ensure the safety, health, and welfare of the County’s citizens. The reviews and inspections are based on criteria that are consistent with nationally recognized codes and standards at reasonable cost levels.

The Department also enforces the maintenance and unsafe provisions of the USBC and the Drug Blight, Bawdy Places, and Derelict Buildings ordinances to further the objectives of the County's Community Maintenance Program. In addition, the Department administers the graffiti ordinance to remove graffiti in the County.

OBJECTIVES

- To ensure the public health, safety, and welfare affected by the design and construction of buildings and structures in Henrico County.
- To ensure the quality of inspections by field staff through education and certification to State standards.
- To provide services that equal customer expectations for professionalism and accountability.
- To establish policies and procedures that are consistent, practical, workable, and enforceable.

FISCAL YEAR 2024 SUMMARY

Annual Fiscal Plan

Description	FY22 Actual	FY23 Original	FY24 Approved	Change 23 to 24
Personnel	\$ 4,549,437	\$ 5,170,158	\$ 5,486,629	6.1%
Operation	295,584	405,920	410,728	1.2%
Capital	1,017	300	300	0.0%
Sub-Total	\$ 4,846,038	\$ 5,576,378	\$ 5,897,657	5.8%
Interdepartmental Billings	(130,213)	(156,158)	(156,158)	0.0%
Total Budget	\$ 4,715,825	\$ 5,420,220	\$ 5,741,499	5.9%
Personnel Complement	58	58	58	0

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PERFORMANCE MEASURES

Performance Measures				
	FY22	FY23	FY24	Change 23 to 24
Workload Measures				
Building Inspections	24,258	25,000	25,000	0
Electrical Inspections	14,939	15,000	15,000	0
Mechanical Inspections	9,189	10,000	10,000	0
Plumbing Inspections	12,631	13,000	13,000	0
Fire Protection Inspections	3,539	3,500	3,500	0
Elevator Inspections	248	200	200	0
Sign Inspections	685	500	500	0
Total Inspections	65,489	67,200	67,200	0
Total Permits Issued	16,590	15,000	15,000	0
Single Family Permits Issued	707	700	700	0
Total New Construction Inspections	65,489	70,000	70,000	0
Existing Structure Inspections	6,062	6,000	6,000	0
FOG Inspections	98	100	100	0
Efficiency Measures				
Residential Inspections/Inspector/Day	14	15	16	1
Mech./Plumbing Inspections/Inspector/Day	16	18	20	2
Electrical Inspections/Inspector/Day	15	16	17	1
Fire Protection Inspections/Inspector/Day	6	6	7	1
Commercial Inspections/Inspector/Day	10	10	11	1
Avg. # of Inspections/Single Family w/ Fire Spklrs	35	35	35	0
Avg. # of Inspections/Single Family Dwelling No Fire Spklrs	40	40	40	0

BUDGET HIGHLIGHTS

The Department of Building Construction and Inspections budget is divided into two sections: Building Inspections and Community Maintenance.

The total FY24 approved budget is \$5,741,499 representing an increase of \$321,279, or 5.9%, when compared to the FY23 approved budget.

The Building Inspections section is responsible for assuring that structural stability, fire safety, and electrical safety is provided in newly constructed buildings throughout the County through compliance with nationally recognized building codes and standards. This section also inspects structures for compliance with accessibility, sanitation, light and ventilation, and energy and water conservation standards as referenced in the building code.

The Building Inspections section's budget for FY24 totals \$5,193,015. This reflects a total increase of \$293,321. The personnel budget reflects an increase of \$289,109. The operating budget has increased by \$4,212. Capital outlay remains flat for FY24.

The Community Maintenance Division within the Building Inspections Department is responsible for resolving violations of the building code and graffiti ordinance for existing structures. This Division's budget totals \$548,484,

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which is an increase of \$27,958 when compared to the prior fiscal year. The increase is entirely reflected in the personnel component as operating expenses match funding in the prior fiscal year.

Also included in the Community Maintenance Division are the costs for two positions that are part of an initiative to ensure that restaurants have the proper equipment to prevent oil and grease from entering the sewer system. The ongoing cost for these two positions total \$156,158. The entirety of this cost will be reimbursed by the Department of Public Utilities. As such, an interdepartmental billing account has been budgeted to reflect the reimbursement of these ongoing costs.

The Community Maintenance Division will continue to work closely with the Department of Community Revitalization, as they also provide community maintenance services. Community Revitalization's services include those related to identifying the needs of established communities and aiding improving the properties in these areas.